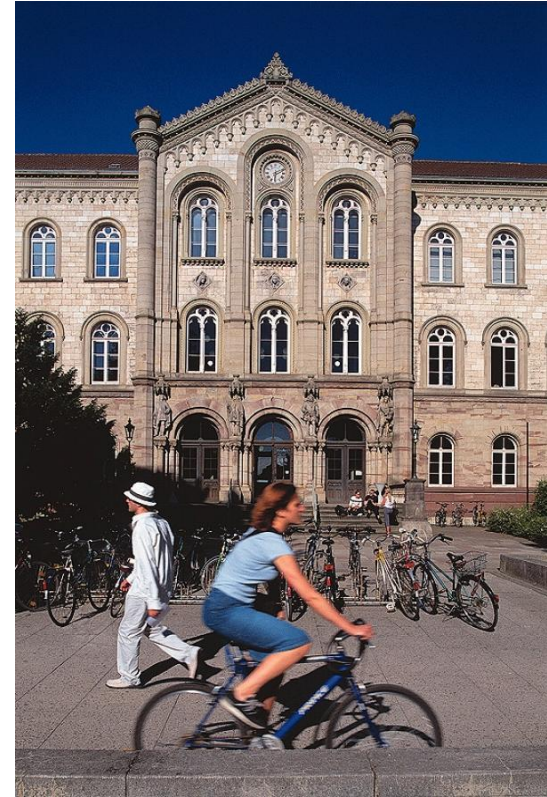


XIAOTING HE

Welcome to the University of Göttingen

International Student Office



Important Contacts

- **Göttingen International**

First contact person for all questions:

Ms. Xiaoting He (xiaoting.he@zvw.uni-goettingen.de)

Incoming Office/International Relations

Office hours on Wednesdays by appointment: in person or online

Address: Von-Siebold-Str. 2 Room. 0.110

Tasks: advice and support (non-subject) + signing on CoA/CoS

- **Departmental Coordinators:** <https://www.uni-goettingen.de/de/645028.html>

- **Foreigners Authority Göttingen** - legal formalities concerning the stay (visa)

Contact: Frau Alice Noll (a.noll@goettingen.de) only responsible for the exchange

BAMF Registration - (Federal Office for Migration and Refugees)

If you are studying at a European university but are a national of a country outside the EU and EEA, The following documents are needed:

- Residence title of the EU country in which you are studying. The residence title must be issued for study purposes
- Passport or ID
- Proof of financial means showing that you have at least € 934 per month to support yourself (e.g. copy of bank statement, scholarship, or **letter from parents – please get in touch first**)
- Proof of insurance: If you do not have a "blue European health insurance card" (EHIC), you must take out statutory health insurance here in Germany.
- Home address and your address in Göttingen, if you already have one
- Complete address of your home university.

Contact Persons

Erasmus Coordinator/ Faculties

- technical questions
- Learning Agreement
- Courses
- Credits
- StudIP and FlexNow

Courses from other departments may only be taken after consultation

Contact: <https://www.uni-goettingen.de/en/576389.html>

Göttingen International Ms. Xiaoting He

- Certificate of arrival
- Certificate of stay
earliest signature 5 days before finishing the exchange!

Health Insurance – essential for your enrollment

Students within the EU

Proof of health insurance is needed – do you have EHIC? If so, you are covered for your exchange semester in Göttingen and you do not need another insurance.

Please send your EHIC card (back and front) to a German statutory health insurance company to have it checked and ask for a e-message to the university of Goettingen.

Students outside of the EU

Contract with a german statutory health insurance is strongly suggested to avoid any delay or problem

Office on campus: Techniker Krankenkasse (blauer Turm) Contact person: Aline.Witzke@tk.de

Also feel free to contact Barmer, AOK, DaK. These are also German statutory health insurance companies.

Semester Fees

Transfer of semester fees is needed for you enrolment: **269,25 €**

From your German bank account with Deutsche Bank or your bank account at home

IBAN DE57 2505 0000 0199 9537 04
BIC bzw. **SWIFT-Code** NOLA DE 2H

Reason for payment order:

- registration no. 502XXXXX
- First name and last name
- Summer Semester 2024

Student ID

You can apply for your student ID card after about 4 – 5 days

- after you have done the transfer of the semester fees and you already have cleared the question about your health insurance

Further information:

<https://www.uni-goettingen.de/en/664087.html>

Get Together

- All the incoming exchange students are invited to join a get together at the beginning of the semester
- Time and place will be announced (probably end of April)
- Self paid food and drinks



When you are leaving...

- Please refer to the checklist at:
<https://www.uni-goettingen.de/de/652283.html>

Have a great time
in Göttingen!

